



California Natural Resources Agency

DEPARTMENT OF FISH AND GAME

2012-2013 LICENSED GUIDE EMPLOYEE REGISTRATION APPLICATION**VALID FEBRUARY 1, 2012 THROUGH JANUARY 31, 2013**

(If issued after February 1, valid on date issued.)

FEE: \$45.06 (Includes 3% license buyer surcharge)**CHECK ONE:** ☐ **NEW** ☐ **RENEWAL** ☐ **CHECK HERE IF NEW ADDRESS****INCOMPLETE APPLICATIONS WILL BE RETURNED. SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.**

EMPLOYEE'S FIRST NAME	M.I.	LAST NAME		DAY TELEPHONE ()	
MAILING ADDRESS			GO ID NUMBER (FROM ALDS ISSUED LICENSE)		
CITY	STATE	ZIP CODE	DATE OF BIRTH	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
I HAVE RESIDED IN CALIFORNIA CONTINUOUSLY FOR THE LAST 6 MONTHS. <input type="checkbox"/> YES <input type="checkbox"/> NO			HEIGHT	WEIGHT	HAIR COLOR EYE COLOR
HAVE YOU EVER BEEN CONVICTED OF A VIOLATION OF A FISH AND GAME LAW OR REGULATION? (If yes, please give date of conviction and explain) <input type="checkbox"/> NO <input type="checkbox"/> YES _____					

I certify that I have read, understand, and agree to abide by, all conditions of this registration, the applicable provisions of the FGC, and the regulations promulgated thereto. I certify that I am not currently under any Fish and Game license or permit revocation or suspension, that I have not been convicted of any Fish and Game violation or forfeited bail in connection with any such violation in the proceeding 24 months, and that there are no other legal or administrative proceedings pending that would disqualify me from obtaining this registration. I agree that if I make any false statement as to any fact required as a prerequisite to the issuance of this registration, the registration is void and will be surrendered where purchased, and I understand that I may be subject to prosecution pursuant to FGC Section 1054 or to other administrative actions pursuant to Section 746, Title 14, of the CCR.

EMPLOYEE'S SIGNATURE X	DATE
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EMPLOYER INFORMATION

GUIDE LICENSE NUMBER	BUSINESS NAME		E-MAIL ADDRESS (Voluntary)
FIRST NAME	M.I.	LAST NAME	DAY TELEPHONE ()
MAILING ADDRESS			
CITY			STATE ZIP CODE
EMPLOYER'S SIGNATURE X			DATE

FOR DEPARTMENT OF FISH AND GAME USE ONLY

REVIEWED BY/DATE	TRANSACTION NUMBER	ISSUED BY/DATE
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INSTRUCTIONS FOR COMPLETING THE LICENSED GUIDE EMPLOYEE REGISTRATION APPLICATION

Please allow 15 business days for processing application. Incomplete applications will be returned and could delay the issuance of your registration. Contact the License and Revenue Branch at (916) 928-5852 or spu@dfg.ca.gov if you need additional information regarding guide employee registration.

1. It is mandatory to complete all items unless specified as voluntary.
2. Completed application must be accompanied by:
 - a) Employee Registration Fee
 - b) A copy of documentation showing that each employee is covered by workers' compensation insurance.
 - c) A copy of documentation showing that each employee is subject and reported to the state and federal taxing authorities for withholding of income tax.
3. The application must be signed by both applicant and employer.
4. Mail this application, a copy of your driver's license or DMV ID (new applicants), and a cashier's check, money order, personal or business check* or credit card** authorization form with the registration fee to the Department of Fish and Game, License and Revenue Branch, 1740 N. Market Blvd, Sacramento, CA 95834 or apply in person. **DO NOT SEND CASH.**

NOTE: A permit must be obtained from the U.S. Department of the Interior or Department of Agriculture when guiding or packing on lands under the jurisdiction of that federal agency. Operators carrying passengers in powered vessels, in navigable waterways must have a valid U.S. Coast Guard license, and U.S. Coast Guard Certificate of Inspection for boats carrying more than six passengers, and must have safety equipment; fire extinguisher, personal floatation devices, etc.

INDIVIDUAL IDENTIFICATION REQUIREMENTS

All individual applicants must provide valid identification to obtain a license, tag, permit, reservation or other entitlement. Acceptable forms of identification include a valid driver's license or identification card issued by the Department of Motor Vehicles or by the entity issuing driver's licenses from the applicant's state of residence; US Birth Certificate; US Certificate or Report of Birth Abroad; Birth Certificate or passport issued from a US Territory; INS American Indian Card; US Passport; US Military Identification Cards (issued to active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel); or Certificate of Naturalization or Citizenship.

Any applicant less than 18 years of age applying for any license, tag, permit, reservation or other entitlement issued via ALDS shall provide valid acceptable forms of identification, which include any form of identification described above or a parent or legal guardian's identification as described above.

NOTICE

Disclosure Statement—Under Fish and Game Code Sections 2535–2546 and Section 745, Title 14, of the CCR, the Department of Fish and Game is authorized to collect information from applicants to maintain a record of licensure. All information requested on this application is mandatory unless otherwise indicated. An applicant's name and city of residence may be provided to the public if requested. Other personal information submitted on this application may be released for law enforcement purposes, pursuant to court order, or for official natural resources management purposes.

A licensee may obtain a copy of his/her license records maintained by the Department by submitting a written request to the Custodian of Records, Department of Fish and Game, License and Revenue Branch, 1740 N. Market Blvd, Sacramento, CA 95834. All requests must include the requester's name, address, and telephone number.

PAYMENT POLICY

* **Personal or business checks** will be accepted by the Department if name and address are imprinted on the check. Checks returned to the Department due to insufficient funds will render your license invalid. The Department may also deny the issuance or renewal of any license if a person has failed to reimburse the Department for the amount due. Any activity performed without a valid license is a violation of the Fish and Game Code and therefore subject to enforcement action.

** **Credit Cards**—Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or MasterCard.

MM/DD/YYYY